SAMPLE AUDIT REPORT

What a TallyParcel audit hands back

One month of invoices for **Demo Outdoor Gear Co.**, a fictional U.S. brand, checked line by line against its own shipment report and contract terms.

147
shipments in the store report

11
invoices audited

459
charge lines, each checked against six rules

5
carriers and 3PLs, in CSV, Excel and PDF

Billed by UPS, FedEx and DHL, plus two 3PL warehouses. Two currencies, never mixed or converted.

> **Illustrative figures from a fictional dataset. Results depend on each account.**

Findings kept in separate pockets

Only verified findings go into a claim. Potential and expired findings are reported apart, and the pockets are never added together.

USD

Verified $403.54

20 findings with explicit data, an exact calculation and an open claim window

Potential $61.33

5 findings kept apart until a rate card, an address or a data point is confirmed

Expired $36.90

1 finding past the carrier's claim window

EUR

Verified €8.36

1 finding with explicit data, an exact calculation and an open claim window

Potential €29.28

2 findings kept apart until a rate card, an address or a data point is confirmed

Expired €0.00

0 findings past the carrier's claim window

Not auditable: 29 checks

Where data is missing, nothing is assumed. Each check is listed with its reason; the most frequent:

The invoice does not state the billed weight.	21
Shipment with several items and no measured package dimensions.	3
Delivered on the commitment date but the delivery time is missing; lateness cannot be confirmed.	1

Findings by rule

RULE	FINDINGS	VERIFIED USD	VERIFIED EUR
R1 Late Delivery (Service Guarantee)	6	$180.69	€8.36
R2 Dimensional Weight Discrepancy	5	$9.58	€0.00
R3 Duplicate Billing	4	$83.75	—
R4 Invalid Residential Surcharge	4	$18.15	—
R5 Unused Shipping Label	3	$73.57	—
R6 Accessorial Discount Not Applied	7	$37.80	€0.00

Largest verified cases, in US dollars

RULE	CARRIER	TRACKING	RECOVERABLE	DEADLINE
R1	UPS	1Z9X7Y600100000057	$57.38	11/11/2026
R1	FedEx	794600000026	$44.78	11/16/2026
R1	UPS	1Z9X7Y600100000044	$41.63	11/12/2026
R1	UPS	1Z9X7Y600100000045	$36.90	11/14/2026
R3	UPS	1Z9X7Y600300000059	$32.42	04/22/2027

Each finding traced, each claim packed

R1 · LATE DELIVERY (SERVICE GUARANTEE) · UPS

Guaranteed service 'Next Day Air' committed delivery by 2026-10-27 12:00 but delivered 2026-10-27 18:20 (6h 20m late) with no excusable exception. Full freight is refundable under the service guarantee.

`Source: UPS_billing_data_oct2026.csv row 216 · tracking 1Z9X7Y600100000057`

Each carrier gets a letter, an Excel and a CSV. Top of the UPS letter:

Billing Dispute & Refund Request

Requested by:	Demo Outdoor Gear Co., account holder and payer of the charges
Contact:	claims@demo-outdoor-gear.example
Billed by:	UPS
Account number(s):	9X7Y60
Prepared on:	11/10/2026
Audit reference date:	11/10/2026
Earliest claim deadline:	11/11/2026

Total refund requested: USD 271.05

12 cases · 18 charges · 3 invoices

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